



DEPARTMENT OF PROCUREMENT SERVICES
Pre-Bid Meeting

PROJECT: IFB #01272022KC CCCTE Classroom Repairs & Renovations

Date: January 18, 2022

LOCATION: Central HS, 306 S. Bellevue, Memphis, TN 38104

NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY

Name (Print)	Bid Submission Time	Name of Company (Print)	E-mail Address	Phone Number ()	Local or Minority *
1. Kim Carpenter		Shelby County Schools	carpenterk@scsk12.org	901-416-5414	
2. Michael Toney		Shelby County Schools	toneymd@scsk12.org	901-416-8051	
3. Deonna Williams		Shelby County Schools	williamsd20@scsk12.org		
4. Lisa White		Shelby County Schools	white1@scsk12.org		
5. Alexandria Baker-Williams		Shelby County Schools	bakeran@scsk12.org	901-416-0125	
6. Nichole Halmon		Shelby County Schools	halmonne@scsk12.org	901-416-8071	
7. <i>Calvin Keys</i>		<i>Golden Key</i>	<i>calvin.keys@gmail.com</i>	<i>901-416-9714</i>	
8. <i>SORTA Kester</i>		<i>Golden Key Construction</i>	<i>goldenkey.constructionllc@gmail.com</i>	<i>901-721-2111</i>	
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By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.
*Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.